

North Logan Library Board Meeting Minutes

May 14, 2018

ROLL: Present; Alice Lucherini, Christie Hansen, Jenny Lyman, Flora Shrode, Cheryl Fullmer, Cathy King, Judi Poorte, Paul Daybell, Lyndsay Peterson, Absent; Cristal Robbins, Charlotte Brennand, Kristen Anderson.

WELCOME: Alice Lucherini

Alice mentioned that Karen Jewkes wanted a letter from the board changing Judi's title to Children's Librarian as Adam had promised her. That is the responsibility of the Director. Alice will draft the letter and give it to James and let him take care of it.

Alice passed out a new Board Member list that reflects the changes to terms of service made at the last meeting.

FRIENDS REPORT: Lyndsay Peterson

The Friends are changing their tax classification to a Support Organization. It doesn't change their 5013C classification, it is just a different sub category. This will not change anything in their relationship with the library, it will provide more transparency on the part of the Friends.

The Friends are partnering with Joe Hawkes to take over the Pioneer Day Breakfast. They may need volunteers for help.

They will be offering free membership to the Friends in the month of June to coincide with the Library Fine Amnesty month. They feel they need the volunteers more than they need the membership fee.

They are looking forward to working with the new director to see what his vision is for them.

BUDGET REPORT: Cheryl Fullmer, Judi Poorte

Cheryl passed out last month's budget, dated 04/30/2018. It was incomplete because some city personnel have been on vacation. She met with Judi and they went over a few things to Cheryl's satisfaction. Nothing on the current budget needs to be looked at more closely.

Judi is working on the budget to be presented to the city council.

Christie mentioned her concerns that with the police department's issues with their budget that the citizens would be taking a close look at other departments. She looked at the budgets for the current year on the city website and our library budget looks huge, particularly in payroll, compared to other departments. She is worried that the citizens will have a problem with that. She is also concerned that with Adam's behavior, the library will be closely scrutinized going forward.

Alice mentioned that this year our budget was approved with \$716,000 in total revenue- \$303,000 of which came from the Thorne Endowment. This year, we have only \$170,000 coming from the Friends. That is a difference of \$133,000.

Christie asked about the new library, saying that the citizens need to be on board for this. Her concern is in accepting outside donations for something that will tie up the citizens in more taxes to pay for it. Alice explained that the Dedicated Library Tax would not be increased to pay for the new building. The Thorne Endowment is what essentially paid for this building, and it would also help pay for a new one. The city would bond for the new building and take in donations.

Plans for the new library are slow moving. The architects have been chosen and the city knows where it will be built. Now they are trying to find donors to minimize the amount needed to bond.

DIRECTOR'S REPORT: Judi Poorte

Recertification has been completed and sent to the State Library. Sharon Deeds is quite happy that we finished it early. Sharon is coming to the library on June 14 at 10:00 a.m. for a walkthrough to complete the recertification. Judi gave Alice a copy of the survey she had to do for the recertification.

The staff is working hard to get Summer Reading ready. They have been getting donations from sponsors and we will have a lot of wonderful prizes to give out.

The Summer Reading kickoff party is Tuesday, June 5th.

The budget will be presented to the City Council on Wednesday. Paul asked if we could include the other 30,000 that is expected from the Friends to make it look better on the revenue side. Alice said that in her meeting with Alan Luce, Lindsay Peterson, and Judi Poorte, this was discussed. Cheryl read to us portions of the contract. The contract with the Thorne Endowment separates the money , 70% to the city to do with what they choose, 15% to the city to spend as approved by the Friends, and 15% to stay with the Friends, but can be donated to the city as needed. In the past they have given the entire amount. Recently, they have kept the 15%. Cheryl is concerned with this practice not being compliant with the contract. Alice said we will have to ask Lyndsay and get this cleared up so we are all in agreement.

MINUTES: Christie moved to accept the Minutes from April 2018, Cheryl seconded the motion. Motion approved.

MEETING ADJOURNED: Next board meeting will be June 11, 2018

Met in a Closed Executive Session to discuss personnel issues

